

COVID-19 RISK ASSESSMENT

- These measures have been drawn up in line with latest [guidance](#) issued by the DfE:
- These measures are continually under review and will be adapted to respond to government updates and the context of our school.

CONTROL MEASURES

The control measures listed in the guidance are to:

1. Ensure good hygiene for everyone
 - a) *We have provided hand sanitisers in all classrooms, offices and entrances*
 - b) *We have installed hand washing stations in the play grounds*
 - c) *We have provided tissue in all classrooms to promote good respiratory hygiene – ‘catch it, bin it, kill it’*
2. Maintain appropriate cleaning regimes
 - a) *Deep cleaning of all surfaces at the end of each school will continue*
 - b) *Antiseptic sprays/wipes will continue to be provided to wipe all surfaces and equipment*
3. Keep occupied spaces well ventilated
 - a) *All doors and windows in classrooms/offices will continue to be kept open*
 - b) *Offices/classrooms without windows have been provided with mechanical ventilators/air purifiers*
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19
 - a) *All staff and pupils must follow public health advice on when to [self-isolate and what to do](#)*
 - b) *No pupil and staff must come into school if they have COVID-19 symptoms or have had a positive test*
 - c) *If a pupil or staff develops [COVID-19 symptoms](#), they will be sent home and should follow public health advice*
 - d) *We have a self-isolation room where a pupil or staff can wait pending collection. Please avoid using public transport if possible.*

HEALTH AND SAFETY MEASURES

Site preparation – measures already implemented

- Deep Cleaning of all areas prior to term starting
- Daytime cleaner to continue to clean toilets, surfaces and communal areas during the school day
- Handwashing facilities installed in the playgrounds
- Hand sanitising stations installed in all entrances
- Hand sanitising stations installed in all classrooms
- All doors held open using heavy metal weights
- Windows in classrooms and corridors kept open to allow natural air ventilation
- Air purifiers/mechanical ventilation in areas without windows or natural air ventilation
- Increased signage has been installed with safety reminders
- One-way system for movement around the corridors continues to be in operation

Classrooms

- Doors and windows to be kept open at all times
- Hand sanitising stations provided in all classrooms
- Antiseptic spray or wipes provided to wipe desks/work surfaces/equipment
- Classrooms and work surfaces to be deep cleaned at the end of each day
- *Classrooms equipped to enable teachers to fulfil blended learning in the event of a lockdown for one bubble but not others or to allow a self-isolating student to engage in online learning*

Face coverings

- From 19 July, in line with Step 4 of the roadmap, face coverings will no longer be advised for pupils, staff and visitors either in classrooms or communal areas.
- **We will not object to staff or pupils that still wish to wear face coverings inside classrooms as long as it does not negatively impact on the education of the children. This will be kept under review.**
- The reintroduction of face coverings for pupils, staff or visitors may be advised by a director of public health for a temporary period in response to particular localised outbreaks. *We will continue to hold a small stock of face coverings as a contingency.*

Academic Measures

- Students will continue to be taught a broad and balanced curriculum, including full practical work (if applicable) in accordance with their timetable
- *We have a contingency plan in place to resume online learning via google meets in the event of to local or wider lockdown or the isolation of an individual student or a bubble.*

Behaviour measures

- No staff or student must come into school if displaying covid-19 symptoms
- Pupils under the age of 18 will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be advised to take a PCR test.
- All students must use the designated gate for entry and exit from the school: key stage 3 (Boundary road entrance; key stage 4: Roman road entrance).

Medical measures

- There is a designated room for anyone who is symptomatic and needs to isolate before collection
- Medical room staff equipped with appropriate PPE
- All staff and students must engage with test and trace scheme

Arrangements for break/lunch

The normal times of the school day will continue to operate:

Activity	Time
Registration	8.15am – 8.35am
Period 1	8.35am – 9.35am
Period 2	9.35am – 10.35am
Break	10.35am – 10.55am
Period 3	10.55am – 11.55am
Period 4	11.55am – 12.55pm
Lunch	12.55pm – 1.35pm
Period 5	1.35pm – 2.35pm

No bubbles will operate from the start of the Autumn term. *However, in the event of a local outbreak, the following contingency arrangement will be put in place for a temporary period at break and lunch times:*

- Year 8: West café – main dining area + farm and cage area
- Year 9: Outdoor dining area + part of playground + West quad
- Year 10: East cafe + section of playground/cage area
- Year 11: Outdoor dining area + section of playground + East Gym and quad
- Year 12: New sixth form dining hall + quad + common room
- Year 13: Existing sixth form dining hall + study centre + front of school

Educational visits

- All educational visits (including international travel) can now resume.
- Full and thorough risk assessments (incorporating any public health advice) must be carried out

Extra-curricular/clubs

- Normal club activities can now resume without the need for students to be in bubbles
- Basic hygiene and ventilation measures (if indoors) should continue to be implemented

Facilities

- Library access will operate normally and available to all students from all year groups
- Pupils may continue to use playground facilities as normal

Staff spaces

- All staff spaces can now be used as normal, without the need for social distancing
- Hand sanitisers will continue to be provided in the staff room/offices
- Antiseptic sprays/wipes will be provided to wipe surfaces/keyboards
- Windows/doors must be kept open at all times to ensure these spaces are well ventilated
- Staff room/offices and work surfaces to be deep cleaned at the end of each day

End of School Day

- Students will continue to be dismissed in a calm and orderly manner at the end of each day
- Students must be lined up in the appropriate playground and escorted to the gate
- Key stage 3 students: will always enter and exit the school via the Boundary road gate
- Key stage 4 students: will always enter and exit the school via the Roman road gate